



HARTNELL COLLEGE

**Outcomes & Assessment Committee
Meeting Minutes
May 13, 2019 • 3:30 p.m. – 4:45 p.m.
A-105**

Members

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)	X	
Eric Bosler	Faculty (Photography)	X	
Brook Foley	Faculty (Counseling)	X	
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Peggy Mayfield	Faculty (Library)	X	
Kathy Mendelsohn	Management (LLS&R)	X	
Liz Morales	Faculty (Business)		X
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Michelle Peters	Management (DSP&S)	X	
Brian Sharp	Faculty (Business)	X	

Guests

Name	Representing	Present	Absent

CALL TO ORDER: The meeting was called to order at 3:40 p.m. by Guy Hanna.

ACTION ITEMS:

- Approval of Agenda:** The 5.13.19 agenda was approved as written.
- Approval of Minutes:** Minutes from the 4.22.19 meeting were approved as corrected.

INFORMATION/DISCUSSION/PRESENTATIONS

- Graduate Survey: The survey will be distributed during finals week with the approved revisions to the aesthetics questions. Matt will report results in June.

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

2. **VALUE Rubrics Project:** Cheryl reviewed with members the VALUE Rubrics project and member course assignments for assessment (list also included in 4.22.19 minutes):

Toni: NRN 41.1, NVN 123C, NRN 42.1

Peggy: LIB 6

Eric/Alicia: PHO 4

Brian: BUS 32

Dan ENG 1A

3. **PPA Format:** Guy reviewed the steps for faculty to accomplish in AY 2019-20:

Spring 2019

1. SLO Assessment
2. Reflection
3. Action Planning

Fall 2019

1. Mapping (Faculty)
2. Data Pull (PPA and O&A)
3. Data Review (PPA)
 - a. eLumen snapshot (from eLumen—program totals)
 - b. Course SLO→PLO
 - c. Course PLO
 - d. Links to IR data (the website)

Spring 2020 PPA

1. PLO (language) Review (O&A)
2. SLO (language) Review (O&A)
3. Re-mapping FORM for O&A Committee (if changes are needed in the future)
4. New calendars
5. A sign-off sheet for each program by a subject matter expert (SME), who is faculty

3. **ACCJC Conference:**

Guy and Cheryl attended the ACCJC Conference in May and will be presenting concepts from sessions attended to the group in the fall.

4. **Fall Semester Reports/Activities:**

1. Fall 2019 Convocation report out
2. Discussion regarding VALUE rubrics project results
3. Cross committee collaboration with Curriculum Committee for GE course review report out

ADJOURNMENT: The meeting concluded at 4 p.m.

NEXT MEETING(S): August 26, 2019

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